



Hotel Reservation Form

2003 ICFA Sales Management and Marketing Conference

January 16-17, 2003

Royal Sonesta Hotel

New Orleans, Louisiana

The cut-off date for making hotel reservations is December 8, 2002.

Reservations will be accepted on a space-available basis after that date.

RESERVATION INFORMATION (Please type or print)

Name _____

Company _____

Address _____

City _____ State _____ Zip _____ - _____

Business Phone (_____) _____ Fax (_____) _____

RATES AND ACCOMMODATION OPTIONS

The deadline for making hotel reservations is December 8, 2002. Reservations will be accepted on a space-available basis after that date. When contacting the hotel, identify yourself as an attendee at the ICFA Sales Management & Marketing Conference. The hotel will confirm reservations with you at the address specified above. All changes and/or cancellations are to be made directly with the hotel. All rates are subject to state and local taxes totalling 13%, plus a \$2 per night occupancy tax.

_____ rooms @ \$169 Single Check-in time: 3 p.m. Check-out time: 12 noon

_____ rooms @ \$169 Double Arrival Date _____ Time _____ am pm

Departure Date _____ Time _____ am pm

Special Requests (king size bed, two beds, smoking, handicapped accessible): _____

PAYMENT

All rooms must be guaranteed for one night by check or credit card. This deposit is refundable if the reservation is canceled 72 hours prior to arrival. Anyone checking out prior to the date indicated at check-in will be charged \$75 plus tax for early departure.

Check (Make payable to Royal Sonesta Hotel New Orleans)

AMEX VISA MASTERCARD DINERS DISCOVER JCB

Print name as it appears on credit card _____

Credit card number _____ Exp. Date _____

Signature _____

PLEASE RETURN THIS FORM WITH PAYMENT TO:

**Royal Sonesta Hotel New Orleans
Attn: Reservations Department
300 Bourbon Street
New Orleans, LA 70130-2213
FAX: (504) 586-0335, Attn: Reservations
Questions? Call (504) 586-0300**